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**AGENDA
SPECIAL MEETING
BUDGET WORKSHOP
MONDAY, MARCH 22, 2010
5:30PM**

- 1. CALL TO ORDER & FLAG SALUTE**
- 2. OPEN PUBLIC MEETINGS ACT STATEMENT**
- 3. ROLL CALL**
- 4. 2010 BUDGET WORKSHOP**
- 5. PUBLIC COMMENT**
- 6. EXECUTIVE SESSION (Pursuant to N.J.S.A. 10:4-13 et seq. if necessary).**
- 7. ADJOURNMENT**

SPECIAL MEETING
March 22, 2010

A special meeting of the Mayor and Council of the Borough of Bradley Beach was held in the council chamber on the above date.

Mayor Schreck opened the meeting with a salute to the flag.

Sunshine Law

The meeting has been noticed publicly according to the Open Public Meetings Act requirement for "Annual Notice", and posted on the official bulletin board.

Roll Call 6:42 PM

Present: Council: Cotler, Marchak, Engelstad, Galassetti
Mayor Schreck
Borough Auditor Kaplan
Administrator O'Reilly

Mayor Schreck left the dais at 7:31pm in order to attend the Library Board Meeting.

Secretary: Municipal Clerk Mary Ann Solinski

Also in attendance: CFO Joyce Wilkins

BUDGET WORKSHOP

Councilman Galassetti said that he would like to propose, in the Recreation Department that a Summer Camp Trust account be open for the programs expenses in order for the program to be self funded. He also noted that some changes have or will be made to summer camp trips this season. A brief discussion ensued regarding the summer camp program and the possibility of new programs being initiated. One program was a volleyball league for teens. It was noted that perhaps the local businesses would like to sponsor teams.

Kelly Barrett reviewed the 2010 Municipal Court budget with Council. She noted that the budget is first approved by the State Court but an important item which needs to be addressed is the issue of a Deputy Court Administrator which has been vacant since last year. The State Court recommends that the Borough provide a full time employee to that position. Another possibility would be to enter into an agreement with Neptune City for the services however if such an agreement is entered into it is recommended that a clause be included stating that if it doesn't work there is an option to pull out of the agreement at anytime as sometimes shared services do not work. The Administrative Office of Courts has also expressed concern over the present municipal court facilities noting many deficiencies. One particular problem is the other department offices opening into the court room for security reasons. Councilman Cotler

suggested looking into retractable wall units in order to close off the doorways. Ms. Barrett said there is no immediate closure known at present.

Ms. Barrett also mentioned that as the Social Security Court continues to hold telecommunicated sessions at Borough Hall Judge O'Leary was investigating to see if rental fees could be paid to the Borough. Council noted that it seems the AOC has a lot of issues which need to be resolved for a court that only is in session two times a month at most. A discussion ensued regarding the logistics of entering into an interlocal court agreement with Neptune City. Issues evident were additional police department costs associated with prisoner services during court sessions etc. A lengthy discussion also ensued regarding possible improvements to the court room.

Councilman Engelstad suggested that a sub committee look into the borough's options as if phase II of the municipal building improvement would put the Borough into a position at which they could seek to offer court services to other communities. The Administrator suggested forming a sub committee to look at the entire facility. It was noted that all fines are received by the Borough if tickets are written under a Borough Code.

Mayor Schreck noted that the Borough should not be dependent upon revenue received for violations and that all agree that the quick response time for safety concerns are handled are handled by dedicated officers.

The Administrator noted looking at the police department proposed budget that the Auditor has recommended that a change should be implemented concerning payment to officers for road detail as they are presently paid out of the overtime line item in the police department which incorrectly reflects the actual amount that the municipality pays because they are reimbursed by private contractors.

Chief Guida noted that in the past, the department consisted of eighteen officers and were able to offset the overtime expense by the department, but that at present the department is at minimum staffing. Councilman Engelstad noted that 88% of the budget is salary and wages and other expense section is very lean.

Councilwoman Marchak questioned if there is any state set formula which mandates which salaries and other expenses can be moved from the Current budget to the Beach Utility as there were several changes in the Beach Utility Budget. Mr. Kaplan responded that the charges should be based on time spent for items pertaining to the beachfront. Council members Cotler, Marchak and Engelstad again expressed concern over a possible deficit in beach revenue which would have to be made up by the 2011 Current budget. Councilman Cotler also that he feels the beach utility should provide financing for handicapped accessibility.

Mayor Schreck stated that salary appropriations were moved into the beach utility to give a more realistic figure and not overload the taxpayers and that in the 2009 budget monies were appropriated for payment to the former Chief. Councilman Cotler again expressed his concerns about moving salary figures into the beach budget.

Council asked if a percentage increase is included in the budget figures for possible settlement with the PBA union. Council members Marchak and Cotler said that perhaps a 2% increase should be included in this year's budget.

Council members Galassetti and Marchak said that they feel a line item for retirement payments should be left in the budget for future retirement payouts.

It was noted that the appropriation for overtime in the Beach Utility is only for public works employees.

Council President Engelstad assumed chair of the meeting when Mayor Schreck left the dais.

Council advised the Auditor and Administrator that they need to know the exact number of the amount which needs to be cut from the budget along with seeing all three budgets together in order to know where to make the necessary cuts to stay within the 4% cap levy.

Council also requested a survey be completed of neighboring towns to see the 2010 daily beach rates.

PUBLIC COMMENT- no one spoke.

ADJOURNMENT

ON MOTION by Engelstad/Galassetti the meeting was adjourned at 7:42 PM.

Mary Ann Solinski, RMC, CMC
Municipal Clerk