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**MAYOR AND COUNCIL
AGENDA
REGULAR MEETING
December 27, 2011**

Agenda Items are subject to change. If you have any questions regarding an agenda item please contact the Borough Clerk at 732 776-2999 Ext. 11

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Open Public Meetings Act Statement**
- 4. Roll Call**
- 5. Approval of Minutes** – October 25th and November 2011
- 6. Ordinances**
 - Introduction**

ORDINANCE NO. 2011- 24

AN ORDINANCE PROVIDING FOR THE BOROUGH OF BRADLEY BEACH TO ENTER INTO A LEASE OF PROPERTY DESIGNATED ON THE BOROUGH'S TAX MAPS AS BLOCK 32, LOTS 6, 7, AND 8, COMMONLY KNOWN AS 1107 MAIN STREET, 1015 MAIN STREET AND 1011 MAIN STREET WHICH PROPERTIES ARE TO BE USED FOR GENERAL BOROUGH PURPOSES.
- 7. Discussion Items**
 - a. Borough Insurance Carrier
 - b. Structural Evaluation of the Gazebo on the Beachfront
 - c. Community Planning Assistance Program
- 8. Public Comments on Agenda Items** – Public Session only on Agenda. We will continue to have a Public Session at the end of this meeting. There is a 5 minute limit on comments.
- 9. Correspondence**
 - a. Election Results for 2012 Line Officers of the Bradley Beach Fire Department
- 10. Resolutions**
 - a. Authorizes the Assistant CFO to cancel outstanding checks on the Clearing Account
 - b. Authorizes the Assistant CFO to cancel outstanding checks on the Payroll Account
 - c. Transfer of Appropriations
 - d. Bill List
 - e. Determines the interest rate to be charged on delinquent taxes, assessments and sewer charges for 2011
 - f. Authorizes the Chief Financial Officer to pay bills through December 31, 2011
 - g. Authorizes the Chief Financial Officer to cancel 2011 Budget Appropriations at year end 2011
 - h. Authorizes the Borough to join the Monmouth County Municipal Joint Insurance Fund
 - i. Award of contract for the Improvements to Hammond Avenue
 - j. Award of contract for the Fletcher Lake Avenue & Miscellaneous Improvements

- k. Authorizes the Borough Engineer to prepare specifications and bid documents and Bid Phase Services for the purchase of a New Emergency Medical Vehicle at a cost not to exceed \$4,854.00
- l. Authorizes the Borough Engineer to perform a structural evaluation of the Gazebo on the Beachfront at a cost not to exceed \$5,928.00
- m. Memorialize 2011 new employees
- n. Appointments

11. Announcements

A Special Meeting will be held on Sunday, January 1, 2012 at 12 Noon for the administration of the Oath of Office to the 2012 Line Officers of the Bradley Beach Fire Department

12. Mayor and Council Reports

13. Public Comments- There is a 5 minute limit on comments

14. Executive Session (Pursuant to N.J.S.A. 10:4-13 et seq. if necessary)

15. Adjournment

NEXT MEETING: Tuesday, January 10, 2012 at 6:30 pm

ORDINANCE 2011- 24

AN ORDINANCE PROVIDING FOR THE BOROUGH OF BRADLEY BEACH TO ENTER INTO A LEASE OF PROPERTY DESIGNATED ON THE BOROUGH'S TAX MAPS AS BLOCK 32, LOTS 6, 7, AND 8, COMMONLY KNOWN AS 1107 MAIN STREET, 1015 MAIN STREET AND 1011 MAIN STREET WHICH PROPERTIES ARE TO BE USED FOR GENERAL BOROUGH PURPOSES.

BE IT ORDAINED AND ENACTED by the Mayor and Council of the Borough of Bradley Beach as follows:

The Borough of Bradley Beach shall enter into a lease agreement with the owner of property generally situated along Main Street in the Borough of Bradley Beach designated on the Borough's Tax Maps as Block 32, Lots 6, 7 and 8, and commonly known as 1107 Main Street, 1015 Mains Street and 1011 Main Street in the Borough of Bradley Beach upon the terms and conditions of the Lease attached hereto.

THIS ORDINANCE shall become effective upon final passage and publication according to law.

MARY ANN SOLINSKI
Borough Clerk

JULIE SCHRECK
Mayor

Introduced: December 27, 2011

Date of Hearing and Adoption: January 10, 2012

Date of Publication: _____

December 27, 2011

RESOLUTION 2011 –

Mayor Schreck offered the following resolution and moved its adoption:

WHEREAS, the Borough of Bradley Beach maintains bank accounts in all funds of the Borough for checking accounts, statement savings, passbook savings, money market funds and cash management funds; and

WHEREAS, the Assistant Chief Financial Officer of the Borough reconciles those accounts on a monthly basis to the books and records of the Borough; and

WHEREAS, there exists reconciling items that relate to the period ended June 30, 2011; and

WHEREAS, such items are deemed outdated and stale; and

WHEREAS, generally accepted accounting principals and general accepted internal control standards require periodic review; and

WHEREAS, the Assistant Chief Financial Officer of the Borough has performed a review and determined that such action of cancellation be taken as follows;

Fund	Payroll
Account No.	8017786122

Outstanding Checks

Check No.	Amount
22614	\$ 57.47
23576	273.57
23695	31.42
23803	696.60
23868	57.47
23922	74.08
24190	279.34
24517	103.27
Total	\$1,573.22

NOW, THEREFORE, BE OT RESOLVED that the Assistant Chief Financial Officer be authorized to make such adjustments to the books and records.

BEIT FUTHER RESOLVED that certified copies of this resolution be forwarded to the CFO, Assistant CFO and Borough Auditor.

Seconded by Council Member _____ and adopted on roll call by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

December 27, 2011

RESOLUTION 2011 –

Mayor Schreck offered the following resolution and moved its adoption:

WHEREAS, the Borough of Bradley Beach maintains bank accounts in all funds of the Borough for checking accounts, statement savings, passbook savings, money market funds and cash management funds; and

WHEREAS, the Assistant Chief Financial Officer of the Borough reconciles those accounts on a monthly basis to the books and records of the Borough; and

WHEREAS, there exists reconciling items that relate to the period ended June 30, 2011; and

WHEREAS, such items are deemed outdated and stale; and

WHEREAS, generally accepted accounting principals and general accepted internal control standards require periodic review; and

WHEREAS, the Assistant Chief Financial Officer of the Borough has performed a review and determined that such action of cancellation be taken as follows;

Fund Account No.	Clearing 8017785883
Outstanding Checks	
Check No.	Amount
30806	\$155.00
31124	133.90
31801	314.51
31989	17.95
Total	\$ 621.36

NOW, THEREFORE, BE IT RESOLVED that the Assistant Chief Financial Officer be authorized to make such adjustments to the books and records.

BEIT FUTHER RESOLVED that certified copies of this resolution be forwarded to the CFO, Assistant CFO and Borough Auditor.

Seconded by Council Member _____ and adopted on roll call by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

December 27, 2011

RESOLUTION 2011-

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, that the transfers of 2011 appropriation balances be made to various accounts within the Current Fund as per attached list;

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to the CFO, Assistant CFO and Borough Auditor.

Seconded by Council Member _____ and adopted on roll call by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

RESOLUTION NO 2011-

December 27, 2011

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED that upon proper voucher approval, the attached itemized computer printout of bills be received and checks be drawn payable on the Clearing Account in the amount of \$ 73,835.49 and Wire Transfer \$ 67,532.27; and that a copy of the itemized computer printout is posted in the Borough Office for public inspection.

CLEARING ACCOUNT

TOTAL \$ 73,835.49

WIRE TRANSFERS

TOTAL \$ 67,532.27

BE IT FURTHER, RESOLVED, that the Borough Clerk is authorized to forward copies of this resolution, certified to be a true copy, to the Chief Financial Officer, Assistant CFO and Borough Auditor and copy to file.

Seconded by Council Member _____ and adopted on roll call by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

DECEMBER 27, 2011

RESOLUTION NO. 2011-

RESOLUTION DETERMINING RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND ASSESSMENTS FOR 2012 AS PERMITTED BY N.J.S.A.54:4-67 AND DETERMINING RATE OF INTEREST TO BE CHARGED ON DELINQUENT SEWER CHARGES AS PERMITTED BY BOROUGH ORDINANCE

Mayor Schreck offered the following resolution and moved its adoption:

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments and for nonpayment of sewer utility charges subject to any abatement or discount for the late payment of property taxes and sewer utility charges as provided by law and;

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on property that fails to pay the delinquency prior to the end of the calendar year, and;

WHEREAS, N.J.S.A. 54:5-61 has been amended and relates to the expenses which may be recovered by a holder of a tax title certificate; and;

WHEREAS, the Mayor and Council of the Borough of Bradley Beach desire to implement the aforesaid amendments.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bradley Beach as follows:

1. The Tax Collector is hereby authorized and directed to charges 8% per annum on the first \$1,500.00 of property taxes and sewer utility charges and special assessment charges becoming delinquent after due date and 18% per annum on any amount in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears after December 31st, an additional penalty of 6% shall be charged against the delinquency, all such payments to be calculated from the date the tax, assessment or charge was payable until the date of actual payment. This shall apply to all existing tax sale certificates held by the Borough of Bradley Beach.

If any special assessment charges remain unpaid for thirty (30) days after the due date the whole assessment or balance thereof shall become immediately

due and payable drawing interest at the rate imposed upon the arrearage of taxes and subject to tax lien sale.

- 2. As to Tax Sale Certificates, the Tax Collector is hereby authorized and directed to collect 2% when the taxes, interest, and costs shall exceed the sum of \$200.00. When the taxes, interest and costs shall exceed the sum of \$5,000.00, such additional sum shall be equal to 4% of such amount paid; and when that sum exceeds \$10,000.00, such additional sum shall be equal to 6% of such amount paid. This shall apply to all existing tax sale certificates held by the Borough of Bradley Beach.
- 3. No interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same becomes payable.
- 4. Should the date upon which any installment becomes due fall on a date which is a legal holiday or a date when the office of the Tax Collector is not open for business for that day, no interest shall be charged if the payment for such installment is made on the first business day thereafter.
- 5. For the purpose of this Resolution, "delinquency" means the sum of all taxes, assessments and municipal charges due on a given parcel of property covering any number of quarters or years.
- 6. Severability. If any provision, or part thereof, of this Resolution shall be adjudged invalid, such determination shall not affect the other provisions hereof, which shall remain in full force and effect.

Seconded by Council Member _____ and adopted on roll call by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Yr end interest

December 27, 2011

RESOLUTION NO. 2011-

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO PAY BILLS THROUGH DECEMBER 31, 2011

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Borough Council of the Borough of Bradley Beach hereby authorizes Joyce Wilkins, Chief Financial Officer, to pay bills through December 31, 2011 and formally report such payments to the Borough Council of the Borough of Bradley Beach at its next regular meeting in 2012.

Seconded by Councilman _____ and adopted on roll call by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011

RESOLUTION NO. 2011-

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO CANCEL 2011 BUDGET APPROPRIATIONS IN THE CURRENT FUND, SEWER UTILITY AND BEACH UTILITY FUNDS AT YEAR END

Mayor Schreck offered the following resolution and moved its adoption:

WHEREAS, THE Chief Financial Officer has recommended that budget appropriations be reviewed and canceled at year end after the December 30, 2011 payroll and all other expenses are posted to the Borough’s accounting system; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to surplus; and

WHEREAS, the last regular Borough Council meeting for 2011 is December 27, 2011.

NOW, BE IT RESOLVED, by the Borough Council of the Borough of Bradley Beach that the Chief financial Officer is hereby authorized to cancel Current Fund, Sewer utility and Beach Utility budget appropriations as of December 31, 2011 and formally report said cancellations to the Borough Council of the Borough of Bradley Beach at its next regular meeting in 2012.

Seconded by Councilman _____ and adopted on roll call by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D’Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011

**RESOLUTION 2011-
MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION TO JOIN
SUBJECT TO APPROVAL OF ASSESSMENT**

Mayor Schreck offered the following resolution and moved its adoption:

WHEREAS, a number of municipalities in the state of New Jersey have joined together to form a Joint Insurance Fund as permitted by chapter 372 Laws of 1983 (40A:10-36) and;

WHEREAS, said Fund was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund;

NOW THEREFORE, be it resolved that the Governing Body of the Borough of Bradley beach do hereby agree to join the Fund subject only to the right to approve the initial assessment when the same is received from the Fund following processing of the application, and;

BE IT FURTHER RESOLVED that the Borough of Bradley Beach is applying to the Fund for the following types of coverages:

1. Workers' Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle.
5. Public Officials Liability/Employment Practices Liability
6. Environmental Impairment Liability

BE IT FURTHER RESOLVED that the Governing Body hereby adopts and approves of the bylaws of the Fund; and

BE IT FURTHER RESOLVED that the Borough of Bradley Beach is authorized to execute the application for membership and the accompanying certification on behalf of the Governing Body; and

BE IT FURTHER RESOLVED that the Governing Body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund as are required by the Fund's bylaws and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon the applicant's admission to the Fund following approval by the Fund, passage by the Governing Body of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

BY: _____

Dated: _____

Seconded by Councilman _____ and adopted on roll call by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011

RESOLUTION 2011-

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, that a contract be awarded for bids received on September 28, 2011 for the Improvements to Hammond Avenue Project to Pioneer General Contracting Co., Inc., 92 Anderson Avenue, Monroe Township, 08831 in the amount of \$507,748.81 upon the recommendation of Borough Engineer Bruce M. Koch and subject to the approval of the New Jersey Department of Transportation and the Monmouth County Community Development Office.

BE IT FURTHER RESOLVED, that a certified copy be forwarded to the Business Administrator, Chief Financial Officer and Assistant CFO.

Seconded by Councilman _____ and adopted upon the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CHIEF FINANCIAL OFFICERS CERTIFICATION

I hereby certify that legally appropriated Funds are available in the _____.

Joyce M. Wilkins
Chief Financial Officer

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011

RESOLUTION 2011-

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, that a contract be awarded for bids received on September 15, 2011 for the Improvements to Fletcher Lake Avenue and Miscellaneous Improvements Project to Pioneer General Contracting Co., Inc., 92 Anderson Avenue, Monroe Township, 08831 in the amount of \$473,685.75 upon the recommendation of Borough Engineer Bruce M. Koch and subject to the approval of the New Jersey Department of Transportation.

BE IT FURTHER RESOLVED, that a certified copy be forwarded to the Business Administrator, Chief Financial Officer and Assistant CFO.

Seconded by Councilman _____ and adopted upon the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CHIEF FINANCIAL OFFICERS CERTIFICATION

I hereby certify that legally appropriated Funds are available in the _____.

Joyce M. Wilkins
Chief Financial Officer

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011

RESOLUTION NO. 2011-

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, that Borough Engineer Bruce Koch is hereby authorized and directed to perform all professional services necessary for the purchase of a New Emergency Medical Vehicle at a fee not to exceed \$4,854.00.

BE IT FURTHER RESOLVED, that a copy be forwarded to the Chief Financial Officer, Assistant Chief Financial Officer, Business Administrator and Borough Auditor.

Seconded by Councilman _____ and adopted on roll call by the following vote:

AYES NAYS ABSTAIN ABSENT

Mr. Cotler
Mr. D'Angelo
Mr. Engelstad
Mr. Galassetti
Mayor Schreck

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011

RESOLUTION NO. 2011-

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, that Borough Engineer Bruce Koch is hereby authorized and directed to perform all professional services necessary for the Structural Evaluation of the Gazebo on the Beachfront at a fee not to exceed \$5,928.00.

BE IT FURTHER RESOLVED, that a copy be forwarded to the Chief Financial Officer, Assistant Chief Financial Officer, Business Administrator and Borough Auditor.

Seconded by Councilman _____ and adopted on roll call by the following vote:

AYES NAYS ABSTAIN ABSENT

Mr. Cotler
Mr. D'Angelo
Mr. Engelstad
Mr. Galassetti
Mayor Schreck

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

RESOLUTION 2011-

EMPLOYMENT OF NEW HIRES FOR 2011

Mayor Schreck offered the following resolution and moved its adoption:

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Bradley Beach hereby memorialize that the following full time employees have been hired during 2011 per list:

Police - Dispatcher

Anthony Marino – July 1 \$32,416.00 per year

Public Works - CDL Operators

Nicholas Vallo – July 20 \$22,000.00 per year

John Reid – September 1 \$22,000.00 per year

Ryan Gahan – September 1 \$22,000.00 per year

Seconded by Councilman _____ and adopted on roll call by the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D’Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

MARY ANN SOLINSKI, RMC, CMC
Municipal Clerk

December 27, 2011
Resolution 2011-

Mayor Schreck announces the following appointments effective January 1, 2012 for a one year term January 1, 2012 through December 31, 2012 unless otherwise noted:

Tax/Sewer Department

Deputy Collector Gail O. Krzyzczuk

Finance Department

Assistant CFO Gail O. Krzyzczuk

Municipal Court

Deputy Court Administrator Christine Giglio
Emergent Court Administrator Katherine Garrecht

Emergency Management

First Deputy Coord. Norman Goldfarb
Deputy Coordinators Joseph Everett
Ronald Minsky
John McLoughlin

Public Works Department

Assistant Superintendent Biagio Cofone
Foreman Patrick Allan

Beach Department

Manager/Chief Lifeguard Richard Johnson

Public Agency Compliance

Coordinator Gail O'Reilly

Community Development

Coordinator Gail O'Reilly
Alternate Coordinator Julie Schreck

Recreation Board

Sean Ryan (fills unexpired term)
Barbara Colucci

Shade Tree Commission

Nora Shepard 5 year term
Gina LaMalfa 5 year term

Library Board of Trustees

Deborah Bruynell 5 year term

Seconded by Councilman _____ and adopted upon the following vote:

	AYES	NAYS	ABSTAIN	ABSENT
Mr. Cotler				
Mr. D'Angelo				
Mr. Engelstad				
Mr. Galassetti				
Mayor Schreck				

CERTIFICATION

I, Mary Ann Solinski, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Mayor and Council at the December 27, 2011 meeting.

Mary Ann Solinski, RMC, CMC
Municipal Clerk

REGULAR MEETING
December 27, 2011

A regular meeting of the Mayor and Council of the Borough of Bradley Beach was held in the council chamber on the above date.

CALL TO ORDER

Mayor Julie Schreck opened the meeting with a salute to the flag.

Sunshine Law

The meeting has been noticed publicly according to the Open Public Meetings Act requirement for “Annual Notice”, and posted on the official bulletin board.

Roll Call 6:35 PM

Present: Council: Cotler, Engelstad, Galassetti
Mayor Schreck
Borough Attorney George McGill
Business Administrator O’Reilly
Absent: Council: D’Angelo
Secretary: Municipal Clerk Mary Ann Solinski

APPROVAL OF MINUTES

On Motion by Schreck/ Galassetti approved the minutes for October 25th and November, 22nd and 29th 2011 and tabled approval of minutes for November 9th.

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck
NAYS: None
ABSENT: D’Angelo

APPROVED MOTION

Discussion Items

Mayor Schreck explained to Council that although the Borough has worked with Middlesex Joint Insurance Fund for several years, Monmouth County Municipal Joint Insurance Fund has offered the Borough a lower premium and will provide insurance coverage for the First Aid Squad adding that the deductibles will be higher. As part of an agreement to participate in the Fund, the borough will advertise and employ a risk manager who will actively work to reduce borough risk. Council agreed that that funding will be provided for in future municipal budgets for outstanding amounts still owed to Middlesex Insurance and any other possible billing in the future .

Engineer Koch advised that a structural evaluation of the Fifth Avenue Gazebo should be performed before the officials consider improvements or repairs to the gazebo on the Beachfront. A determination will also be made regarding mandatory ADA compliance. A brief discussion ensued concerning the FEMA claim for damages sustained during a prior storm.

Council discussed and agreed to adopt a resolution to submit an application for the Community Planning Assistance Program offered by the American Planning Association of New Jersey which will provide pro bono planning assistance to municipalities that need planning support to address specific problems or challenges. The application will be to evaluate local economic and design conditions along the Main Street corridor in concert with planning issues in adjacent jurisdictions.

Item added to the agenda

On motion by Schreck/Cotler to add a resolution authorizing the submission of an application for the American Planning Association New Jersey Chapter (APA-NJ) Community Planning Assistance Program Request for Proposals

ORDINANCES

INTRODUCTION

ORDINANCE NO. 2011- 24
AN ORDINANCE PROVIDING FOR THE BOROUGH OF
BRADLEY BEACH TO ENTER INTO A LEASE OF
PROPERTY DESIGNATED ON THE BOROUGH'S TAX
MAPS AS BLOCK 32, LOTS 6, 7, AND 8, COMMONLY
KNOWN AS 1107 MAIN STREET, 1015 MAIN STREET
AND 1011 MAIN STREET WHICH PROPERTIES ARE
TO BE USED FOR GENERAL BOROUGH PURPOSES.

ON MOTION by Schreck / Galassetti moved to introduction.

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck

NAYS: None

ABSENT: D'Angelo

PENDING ORDINANCE

COMMUNICATIONS

On Motion by Schreck/ Galassetti to accept and file the Election Results for 2012
Line Officers of the Bradley Beach Fire Department

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck

NAYS: None

ABSENT: D'Angelo

APPROVED MOTION

CONSENT AGENDA

ON MOTION by Schreck/ Galassetti the following Resolutions were moved to adoption.

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck
NAYS: None
ABSENT: D' Angelo

ADOPTED RESOLUTIONS

- Resolution 256 **AUTHORIZES THE ASSISTANT CFO TO CANCEL OUTSTANDING CHECKS ON THE CLEARING ACCOUNT**
- Resolution 257 **AUTHORIZES THE ASSISTANT CFO TO CANCEL OUTSTANDING CHECKS ON THE PAYROLL ACCOUNT**
- Resolution 258 **AUTHORIZES THE CFO TO TRANSFER BUDGET APPROPRIATIONS WHICH MAY BE NECESSARY**
- Resolution 259 **BILL LIST**
- Resolution 260 **DETERMINES THE INTEREST RATE TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS AND SEWER CHARGES FOR 2012**
- Resolution 261 **AUTHORIZES THE CHIEF FINANCIAL OFFICER TO PAY BILLS THROUGH DECEMBER 31, 2011**
- Resolution 262 **AUTHORIZES THE CHIEF FINANCIAL OFFICER TO CANCEL 2011 BUDGET APPROPRIATIONS AT YEAR END 2011**
- Resolution 263 **AUTHORIZES THE BOROUGH TO JOIN THE MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND SUBJECT TO APPROVAL OF ASSESSMENT**
- Resolution 264 **AWARD OF CONTRACT FOR THE IMPROVEMENTS TO HAMMOND AVENUE PROJECT TO PIONEER CONTRACTING CO, INC IN THE AMOUNT OF \$507,748.81**
- Resolution 265 **FLETCHER LAKE AVENUE & MISCELLANEOUS IMPROVEMENTS**
- Resolution 266 **AUTHORIZES THE BOROUGH ENGINEER TO PREPARE BID SPECIFICATIONS DOCUMENTS AND PERFORM BID PHASE SERVICES FOR THE PURCHASE OF A NEW EMERGENCY MEDICAL VEHICLE AT A COST NOT TO EXCEED \$4,854.00**
- Resolution 267 **AUTHORIZES THE BOROUGH ENGINEER TO PERFORM A STRUCTURAL EVALUATION OF THE FIFTH AVENUE GAZEBO ON THE BEACHFRONT AT A COST NOT TO EXCEED \$5,928.00**
- Resolution 268 **MEMORIALIZATION OF 2011 NEW EMPLOYEES**

Resolution 269

MAYORS' APPOINTMENT OF VARIOUS EMPLOYEES TO DESIGNATED POSITIONS AND BOARD MEMBERS OF COMMISSION AND/OR COMMITTEE

Resolution 270

AUTHORIZES THE SUBMISSION OF AN APPLICATION FOR THE AMERICAN PLANNING ASSOCIATION NEW JERSEY CHAPTER (APA-NJ) COMMUNITY PLANNING ASSISTANCE PROGRAM REQUEST FOR PROPOSALS

ADOPTED RESOLUTIONS

ANNOUNCEMENT

A Special Meeting will be held on Sunday, January 1, 2012 at 12 Noon for the administration of the Oath of Office to the 2012 Line Officers of the Bradley Beach Fire Department. Mayor Schreck also announced that she will issue the oath of office to the First Aid Squad Officers at 1pm at the First Aid Building.

REPORTS

Council discussed the OEM Policy recently distributed and requested that the policy be considered a draft at present in order that council and the departments comment on the document. Mayor Schreck agreed that the policy will be considered in draft form at present and requested that any comments be submitted prior to the next scheduled council meeting.

Councilman Cotler requested that the Court Administrator provide a more defined revenue report. Mayor Schreck stated that the court administrator has indicated that this request maybe difficult and may be impossible as the information is entered into a state computer system. The councilman also requested that the borough consider an anti-bullying ordinance on municipal property, the attorney advised that he will review existing ordinances and make a recommendation. He also requested that the following items be placed on the next agenda:

- Smoking Zones on the beach
- Sidewalk Snow removal
- Summer entertainment
- Solar LED lighting at the golf course

Councilman Engelstad reported that the joint subcommittee is investigating the possibility of more parking at the location between Second and Third Avenues. He also informed other members that he will not be able to attend the January 1st meeting.

Councilman Galassetti sent his love and best wishes to Mrs. D'Angelo and her family.

Mayor Schreck reported that at the first quarterly workshop meeting the discussion will focus on the fire department. The Mayor requested that a list of topics for discussion be submitted to her by the next council meeting in order that the Fire Chief as well as council and other departments are aware of the topics prior to the meeting.

Council wished everyone a happy and healthy New Year as well as thanking all the volunteers throughout the year and borough employees for all they have done during the year.

PUBLIC COMMENT- no one wished to speak.

ADJOURNMENT

ON MOTION by Schreck/ Galassetti the meeting was adjourned at 7:53 PM.

Mary Ann Solinski, RMC, CMC
Municipal Clerk