

**REGULAR MEETING**  
**February 23, 2010**

A regular meeting of the Mayor and Council of the Borough of Bradley Beach was held in the council chamber on the above date.

**CALL TO ORDER**

Mayor Julie Schreck opened the meeting with a salute to the flag.

**Sunshine Law**

The meeting has been noticed publicly according to the Open Public Meetings Act requirement for "Annual Notice", and posted on the official bulletin board.

**Roll Call 6:34PM**

Present: Council: Cotler, Marchak, Engelstad, Galassetti  
Mayor Schreck  
Borough Attorney Patrick Diegnan  
Business Administrator O'Reilly  
Secretary: Municipal Clerk Mary Ann Solinski

**ITEMS ADD/OMITTED**

On motion by Schreck/Galassetti:

Delete the proposed resolution for the PARIS Grant.  
Discuss Shade Tree Commission applications and resolution.  
Discuss snow removal.  
Correspondence from Bradley Beach Brownie Troop #1317 and the Girl Scouts of Jersey Shore Neptune/Asbury/Bradley Beach Unit.

**DISCUSSION ITEMS**

Budget Workshop Meetings- Councilman Cotler questioned why the meetings did not start in January. Mayor Schreck responded that the Borough recently underwent a major upgrade to the financial accounting system. She explained that this year Council liaisons will meet with their respective Department Heads to work on the budget needs for their departments then present the proposed budgets at the workshop meetings instead of the full Council reviewing the three budgets by all individual line items. Council hopefully will be ready to introduce the

budget on March 23, 2010 and the final adoption at the meeting of May 11, 2010. Councilman Cotler asked if there would be any repercussion if the budget is not introduced by March 31<sup>st</sup>. Councilman Galassetti added that many items may not be settled for final figures. Administrator O'Reilly noted that the State extended the usual deadline of February 10<sup>th</sup> for the Borough's form of government and that possibly the Council would have to set a meeting date of March 31<sup>st</sup> for the introduction. The Administrator also said that the liaisons and Department Heads should arrange to meet sometime this week then schedule a meeting with her and the CFO before the presentation to the full council. She added that she will provide the departments with budget figures for the past three years for consideration when preparing the departmental budgets. Councilwoman Marchak stated that the reports should also show unexpended funds, transfers or cancellations in order for the liaisons and departments to determine this year's funding. Ms. O'Reilly stated that currently there is a \$400,000 minimum gap in the borough's revenue with an anticipated increase in expenditures and estimated that between \$400,000 and \$800,000 would need to be cut in this year's budget. She added that the Borough is in dire straits financially and the principle this year will be can this purchase wait. Councilman Engelstad encouraged the public to attend the workshop meetings as council would value the public's input. He added that the past budgets have also been very lean. Council also asked when the budget copies will be made available. The Administrator replied later this week. Council established the following dates and times for the workshop meetings; March 8<sup>th</sup>, 15<sup>th</sup>, and 22<sup>nd</sup> 5:30pm until 7:30pm. March 9<sup>th</sup> and 23<sup>rd</sup> 4:30pm ending at 6 before the regular meetings.

Energy cost update- Councilman Galassetti reported that the Borough has started dealing with brokers in an effort to find energy savings for the municipal buildings. He hopes to have some estimates from the energy companies within the next several council meetings. He added that on the bright side the recreation building has not seen an electric bill in two months as a result of the solar panels. Mayor Schreck also added that the borough is checking into cooperative purchasing as well. Jersey Central Power and Light the current provider has not been responsive to the borough inquiries on steps for the borough to conserve energy.

Shade Tree Applications- Mayor Schreck advised that it has been brought to her attention the often there is a long time before a final response is given to residents regarding their application submitted to the Commission. She stated that she would like to offer a resolution to provide relief to residents. The resolution would direct staff members to review the applications for management of permits. Councilman Galassetti pointed out that during heavy snow storms there is a safety concern for employees and damage to equipment.

Snow removal policies- Council agreed that during storms penalties for those who do not abide with the regulations will be enforced. They noted that a number of cars were towed off the streets in order for proper snow plow operations to be completed and that some residents did not clear their sidewalks as the code stipulates. The code requires residents to remove snow from their sidewalks within 24 hours after the snowfall ceases. Councilman Galassetti said that the code also prohibits disposal of snow on the streets. Mayor Schreck added that there is no specific penalty in the ordinance for snow removal and does not specify which

department is responsible rendering the ordinance practically unenforceable at this time and should be reviewed and amended. Councilman Cotler suggested reviewing and adding specific parameters within it as keeping the snow out of the streets is a safety and courtesy issue. He also suggested that the rule could be mentioned when the reverse 911 calls are placed.

## **PROCLAMATION**

Mayor Schreck read a Proclamation designating April 2010 as Autism Awareness Month

## **ORDINANCES**

### **FINAL READING AND ADOPTION OF ORDINANCE**

Mayor Schreck announced that this was the time advertised for a hearing on the following ordinance:

#### **BOND ORDINANCE 2010-2**

**A BOND ORDINANCE FOR THE ACQUISITION AND INSTALLATION OF A CONCESSION TRAILER, BY AND IN THE BOROUGH OF BRADLEY BEACH, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$60,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$60,600 IN BONDS AND NOTES TO FINANCE PART OF THE COST THEREOF.**

ON MOTION by Schreck / Galassetti moved to open the public hearing.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

#### **APPROVED MOTION.**

Mayor Schreck gave a brief explanation of the ordinance to the audience.

ON MOTION by Schreck/ Galassetti moved to close the public hearing.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

#### **APPROVED MOTION.**

#### **FINAL ADOPTION**

ON MOTION by Schreck/ Galassetti moved to adoption.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

#### **ADOPTED ORDINANCE**

## COMMUNICATIONS

On Motion by Schreck / Marchak accepted and filed correspondence from Bradley Beach Brownie Troop #1317 and the Girl Scouts of Jersey Shore Neptune/Asbury/Bradley Beach Unit thanking the Borough for use of the Carmen A. Biase Center on Sunday, February 21<sup>st</sup>.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

APPROVED MOTION.

## RESOLUTIONS

Resolution 18 **AUTHORIZES VOUCHER WARRANTS ON THE TREASURY FOR PAYMENT OF BILLS.**

ON MOTION by Schreck / Galassetti moved to adoption.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

**ADOPTED RESOLUTION**

Resolution 19 **AUTHORIZES PAYMENT TO LIENHOLDER 320 NEWARK AVE.**

ON MOTION by Schreck / Marchak moved to adoption.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

**ADOPTED RESOLUTION**

Resolution 20 **AUTHORIZES REFERRAL OF ALL SHADE TREE COMMISSION APPLICATIONS BE GRANTED RELIEF BY REFERRING UNRESOLVED OR UN-COMMUNICATED PERMIT APPLICATIONS TO THE ADMINISTRATIVE OFFICE FOR INTERNAL REVIEW AND DISPOSITION.**

ON MOTION by Schreck / Engelstad moved to adoption.

ROLL CALL AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck  
NAYS: None

**ADOPTED RESOLUTION.**

## **REPORTS**

Councilman Cotler thanked everyone for their generous donations of toys for the children of Haiti. He anticipated that the items may be shipped in approximately six to eight weeks. He added that he is sure the toys will build smiles for children. He announced that volunteers are welcome to join the First Aid Squad and that training is provided free of charge. The Squad meets on the first Wednesday of each month. Councilman Cotler also gave kudos to the police and public works departments.

Councilwoman Marchak thanked the police for the reverse 911 call during the recent storms and commended members of public works for their job during the recent snow storm.

Councilman Engelstad asked for the Borough's spending levels during the past two months.

Councilman Galassetti thanked the police and public works departments.

Mayor Schreck read the Engineer's Capital Project Status Report regarding the following projects; Improvements to Fourth Avenue Phase II & Miscellaneous Improvements, Bradley Beach Village Center, Public Works Building Solar Electric Panel Installation and Building Addition, Purchase of the new Hook Lift Vehicle and Load and Pack Vehicle, Purchase of a Concession Trailer and Improvements to Fletcher Lake Avenue. The Mayor also acknowledged the administrator and the public works departments for clearing up the north end parking lot. She also reported that the Beach Committee will present a report at the March 23<sup>rd</sup> meeting.

## **PUBLIC COMMENT**

Mr. Doeffinger complimented the police and public works departments for performing a much better job during this snow storm. He commented that the Borough should remember that the summer residents and homes for sale are not often shoveled. Mr. Doeffinger also said that most people walk in the streets during snow.

Mr. Psuik said that perhaps if the Borough bids for removal of snow from private property the specifications should ask for prices by foot. He also noted it is illegal to place shrubs between the sidewalk and street.

Councilwoman Marchak noted that there is a safety problem with large piles of snow on street corners when removed by the plows and stated that the Fletcher Lake Commission had a volunteer architect provide a layout to the Commission for shrubs around the lake area at the north end parking lot.

Resolution 21

**RESOLUTION TO RETIRE INTO EXECUTIVE SESSION  
(Pursuant to N.J.S.A. 10:4-13et seq.). AS RECOMMENDED BY  
THE BOROUGH ATTORNEY FOR DISCUSSION OF SHARED  
SERVICES STUDY REGARDING DISPATCH SERVICES.**

ON MOTION

by Schreck / Engelstad moved to adoption.

ROLL CALL

AYES: Cotler, Marchak, Engelstad, Galassetti, Schreck

NAYS: None

**ADOPTED RESOLUTION.**

Council retired into Executive Session at 7:28PM.

**FEBRUARY 23, 2010**

**EXECUTIVE SESSION 7:31PM**

Administrator O'Reilly provided a confidential preliminary report on the shared service study concerning the staffing and operations of the police and dispatch departments for Avon, Belmar, Bradley Beach, Lake Como, Neptune and Neptune Township. She would like Council to review the report and advise her of their comments by noon on Friday, February 26<sup>th</sup>. Ms. O'Reilly advised Council that there is the possibility that at some future date, Neptune Township could become a Monmouth County 911 satellite as currently the County cannot accept any more municipalities as the County is at maximum capacity at this time.

Council agreed to return to open session as no official action needs to be taken on this matter at this time.

ON MOTION            by Schreck/ Marchak to return to open session at 8:05PM.

Council returned to open session at 8:06PM.

Mayor Schreck announced that no formal action.

**ADJOURNMENT**

ON MOTION           by Schreck / Galassetti the meeting was adjourned at 8:07 PM.

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Mary Ann Solinski, RMC, CMC  
Municipal Clerk