

REGULAR MEETING
December 27, 2011

A regular meeting of the Mayor and Council of the Borough of Bradley Beach was held in the council chamber on the above date.

CALL TO ORDER

Mayor Julie Schreck opened the meeting with a salute to the flag.

Sunshine Law

The meeting has been noticed publicly according to the Open Public Meetings Act requirement for “Annual Notice”, and posted on the official bulletin board.

Roll Call 6:35 PM

Present: Council: Cotler, Engelstad, Galassetti
Mayor Schreck
Borough Attorney George McGill
Business Administrator O'Reilly
Absent: Council: D'Angelo
Secretary: Municipal Clerk Mary Ann Solinski

APPROVAL OF MINUTES

On Motion by Schreck/ Galassetti approved the minutes for October 25th and November, 22nd and 29th 2011 and tabled approval of minutes for November 9th.

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck
NAYS: None
ABSENT: D'Angelo

APPROVED MOTION

Discussion Items

Mayor Schreck explained to Council that although the Borough has worked with Middlesex Joint Insurance Fund for several years, Monmouth County Municipal Joint Insurance Fund has offered the Borough a lower premium and will provide insurance coverage for the First Aid Squad adding that the deductibles will be higher. As part of an agreement to participate in the Fund, the borough will advertise and employ a risk manager who will actively work to reduce borough risk. Council agreed that that funding will be provided for in future municipal budgets for outstanding amounts still owed to Middlesex Insurance and any other possible billing in the future .

Engineer Koch advised that a structural evaluation of the Fifth Avenue Gazebo should be performed before the officials consider improvements or repairs to the gazebo on the Beachfront. A determination will also be made regarding mandatory ADA compliance. A brief discussion ensued concerning the FEMA claim for damages sustained during a prior storm.

Council discussed and agreed to adopt a resolution to submit an application for the Community Planning Assistance Program offered by the American Planning Association of New Jersey which will provide pro bono planning assistance to municipalities that need planning support to address specific problems or challenges. The application will be to evaluate local economic and design conditions along the Main Street corridor in concert with planning issues in adjacent jurisdictions.

Item added to the agenda

On motion by Schreck/Cotler to add a resolution authorizing the submission of an application for the American Planning Association New Jersey Chapter (APA-NJ) Community Planning Assistance Program Request for Proposals

ORDINANCES

INTRODUCTION

ORDINANCE NO. 2011- 24
AN ORDINANCE PROVIDING FOR THE BOROUGH OF
BRADLEY BEACH TO ENTER INTO A LEASE OF
PROPERTY DESIGNATED ON THE BOROUGH'S TAX
MAPS AS BLOCK 32, LOTS 6, 7, AND 8, COMMONLY
KNOWN AS 1107 MAIN STREET, 1015 MAIN STREET
AND 1011 MAIN STREET WHICH PROPERTIES ARE
TO BE USED FOR GENERAL BOROUGH PURPOSES.

ON MOTION by Schreck / Galassetti moved to introduction.

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck

NAYS: None

ABSENT: D'Angelo

PENDING ORDINANCE

COMMUNICATIONS

On Motion by Schreck/ Galassetti to accept and file the Election Results for 2012
Line Officers of the Bradley Beach Fire Department

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck

NAYS: None

ABSENT: D'Angelo

APPROVED MOTION

CONSENT AGENDA

ON MOTION by Schreck/ Galassetti the following Resolutions were moved to adoption.

ROLL CALL AYES: Cotler, Engelstad, Galassetti, Schreck
NAYS: None
ABSENT: D' Angelo

ADOPTED RESOLUTIONS

- Resolution 256 **AUTHORIZES THE ASSISTANT CFO TO CANCEL OUTSTANDING CHECKS ON THE CLEARING ACCOUNT**
- Resolution 257 **AUTHORIZES THE ASSISTANT CFO TO CANCEL OUTSTANDING CHECKS ON THE PAYROLL ACCOUNT**
- Resolution 258 **AUTHORIZES THE CFO TO TRANSFER BUDGET APPROPRIATIONS WHICH MAY BE NECESSARY**
- Resolution 259 **BILL LIST**
- Resolution 260 **DETERMINES THE INTEREST RATE TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS AND SEWER CHARGES FOR 2012**
- Resolution 261 **AUTHORIZES THE CHIEF FINANCIAL OFFICER TO PAY BILLS THROUGH DECEMBER 31, 2011**
- Resolution 262 **AUTHORIZES THE CHIEF FINANCIAL OFFICER TO CANCEL 2011 BUDGET APPROPRIATIONS AT YEAR END 2011**
- Resolution 263 **AUTHORIZES THE BOROUGH TO JOIN THE MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND SUBJECT TO APPROVAL OF ASSESSMENT**
- Resolution 264 **AWARD OF CONTRACT FOR THE IMPROVEMENTS TO HAMMOND AVENUE PROJECT TO PIONEER CONTRACTING CO, INC IN THE AMOUNT OF \$507,748.81**
- Resolution 265 **FLETCHER LAKE AVENUE & MISCELLANEOUS IMPROVEMENTS**
- Resolution 266 **AUTHORIZES THE BOROUGH ENGINEER TO PREPARE BID SPECIFICATIONS DOCUMENTS AND PERFORM BID PHASE SERVICES FOR THE PURCHASE OF A NEW EMERGENCY MEDICAL VEHICLE AT A COST NOT TO EXCEED \$4,854.00**
- Resolution 267 **AUTHORIZES THE BOROUGH ENGINEER TO PERFORM A STRUCTURAL EVALUATION OF THE FIFTH AVENUE GAZEBO ON THE BEACHFRONT AT A COST NOT TO EXCEED \$5,928.00**
- Resolution 268 **MEMORIALIZATION OF 2011 NEW EMPLOYEES**

Resolution 269

MAYORS' APPOINTMENT OF VARIOUS EMPLOYEES TO DESIGNATED POSITIONS AND BOARD MEMBERS OF COMMISSION AND/OR COMMITTEE

Resolution 270

AUTHORIZES THE SUBMISSION OF AN APPLICATION FOR THE AMERICAN PLANNING ASSOCIATION NEW JERSEY CHAPTER (APA-NJ) COMMUNITY PLANNING ASSISTANCE PROGRAM REQUEST FOR PROPOSALS

ADOPTED RESOLUTIONS

ANNOUNCEMENT

A Special Meeting will be held on Sunday, January 1, 2012 at 12 Noon for the administration of the Oath of Office to the 2012 Line Officers of the Bradley Beach Fire Department. Mayor Schreck also announced that she will issue the oath of office to the First Aid Squad Officers at 1pm at the First Aid Building.

REPORTS

Council discussed the OEM Policy recently distributed and requested that the policy be considered a draft at present in order that council and the departments comment on the document. Mayor Schreck agreed that the policy will be considered in draft form at present and requested that any comments be submitted prior to the next scheduled council meeting.

Councilman Cotler requested that the Court Administrator provide a more defined revenue report. Mayor Schreck stated that the court administrator has indicated that this request maybe difficult and may be impossible as the information is entered into a state computer system. The councilman also requested that the borough consider an anti-bullying ordinance on municipal property, the attorney advised that he will review existing ordinances and make a recommendation. He also requested that the following items be placed on the next agenda:

- Smoking Zones on the beach
- Sidewalk Snow removal
- Summer entertainment
- Solar LED lighting at the golf course

Councilman Engelstad reported that the joint subcommittee is investigating the possibility of more parking at the location between Second and Third Avenues. He also informed other members that he will not be able to attend the January 1st meeting.

Councilman Galassetti sent his love and best wishes to Mrs. D'Angelo and her family.

Mayor Schreck reported that at the first quarterly workshop meeting the discussion will focus on the fire department. The Mayor requested that a list of topics for discussion be submitted to her by the next council meeting in order that the Fire Chief as well as council and other departments are aware of the topics prior to the meeting.

Council wished everyone a happy and healthy New Year as well as thanking all the volunteers throughout the year and borough employees for all they have done during the year.

PUBLIC COMMENT- no one wished to speak.

ADJOURNMENT

ON MOTION by Schreck/ Galassetti the meeting was adjourned at 7:53 PM.

Mary Ann Solinski, RMC, CMC
Municipal Clerk